MEETING MINUTES
Story County Housing Trust
ANNUAL MEETING
Tuesday, September 15, 2026 | 2:00 p.m.
Hybrid Meeting

Board Members Present:
Latifah Faisal | Chair
Craig Henry | Vice Chair
Steve Ringlee | Secretary
Erik Bunker | Treasurer
Phyllis Fevold | Board Member
Matt Flummerfelt | Board Member
Jennifer Luengas-Otto | Board Member
Hope Metheny | Board Member
Greg Schlueter | Board Member

Others Present:
Andrew Collings | Mid-Iowa Planning Alliance
Leanne Harter | Story County
Anneke Mundel | Story County
Josh Oren | Story County
Lucas Young | Mid-Iowa Planning Alliance

Board Members Absent:
Amber Corrieri | Board Member
Sarah Laaser-Webb | Board Member

1. **Call to Order:**
   Chair Faisal called the Tuesday, September 15, 2026 meeting to order at 2:00 p.m. A quorum was present.

2. **Approval of Agenda:**
   MOTION: A motion was made by Schlueter to approve the September 15, 2026 Story County Housing Trust Board meeting agenda. Seconded by Henry.
   MOTION CARRIED

3. **Approval of August 18, 2026 Meeting Minutes:**
   MOTION: A motion was made by Metheny to approve the August 18, 2026 SCHT board meeting minutes. Seconded by Schlueter.
   MOTION CARRIED

4. **Election of Board Members:**
   Young reported that as part of the annual meeting the board will need to elect board members to fill the seats expiring 9/26. Discussion ensued.
   MOTION: A motion was made by Fevold to approve the slate of Corrieri, Metheny, and Flummerfelt to serve a three-year term. Seconded by Henry.
   MOTION CARRIED

5. **Election of Officers:**
   Young reported that as part of the annual meeting the board will need to elect officers for the next year. Discussion ensued.
   MOTION: A motion was made by Schlueter to approve the slate of Faisal Chair, Henry Vice-Chair, Ringlee Secretary, and Bunker Treasurer. Seconded by Luengas-Otto.
   MOTION CARRIED

6. **Conflict of Interest Certification:**
   Young reported that conflict of interest statements should be updated each year. Forms were dispersed. No action taken.

7. **Public Hearing on the 2027 State Application and Housing Assistance Plan:**
   Chair Faisal opened the public hearing at 2:06. Young reported on the 2027 HAP preparation and IFA application process. No public comments were received by staff and no members of the public were present. Chair Faisal closed the public hearing at 2:07.

8. Adoption of the 2027 Housing Assistance Plan (HAP):

Young reported on the Housing Assistance Plan and the need for the document to be approved annually as part of the IFA application process. Young also reported that the changes included updates to census data.

MOTION: A motion was made by Henry to approve the 2027 HAP as presented. Seconded by Schlueter.

MOTION CARRIED

9. 2027 IFA Funding Application:

Young reported on the annual IFA application requesting $333,099 from the state with 10% local match of $33,310.

MOTION: A motion was made by Fevold to approve the submission of the 2027 application. Seconded by Henry.

MOTION CARRIED

10. August Bank Reconciliation:

Bunker reported on the transaction activity. $106,474.56 was in the Story County Housing Trust money market account at the end of August and noted the CDs would come to maturity soon. Discussion ensued. No action taken.

11. Project Funding Status Report:

Young reported on the status of funding and drawdowns from grantees and other SCHT projects. Discussion ensued. No action taken.

12. Discussion about Future Efforts:

Young reported that both Homes for Iowa houses had closed and the next project has not yet been identified. Young noted that there have been communications with cities, property owners, and realtors about available lots. Discussion ensued. No action taken.

13. Staff Updates:

None.

14. Board Member Updates:

Chair Faisal noted that Story County is looking at programs to address Radon and noted that there may be opportunities for a partnerships between the SCHT and Story County. Discussion ensued. No action taken.

15. Next Meeting Date:

October 20, 2026 at 2 p.m.

16. Adjournment:

Chair Faisal declared the meeting adjourned at 2:49.