

MEETING MINUTES
Story County Housing Trust
BOARD MEETING
Tuesday, August 19, 2025 | 2:00 p.m.
Hybrid Meeting

Board Members Present:

Latifah Faisal | Chair
Craig Henry | Vice Chair
Steve Ringlee | Secretary
Erik Bunker | Treasurer
Nancy Beatty | Board Member
Phyllis Fevold | Board Member
Hope Metheny | Board Member
Greg Schlueter | Board Member

Others Present:

Andrew Collings | Mid-Iowa Planning Alliance
Sandra King | Story County
Lucas Young | Mid-Iowa Planning Alliance

Board Members Absent:

Amber Corrieri | Board Member
Matt Flummerfelt | Board Member

1. Call to Order:

Chair Faisal called the Tuesday, August 19, 2025 meeting to order at 2:00 p.m. A quorum was present.

2. Approval of Agenda:

MOTION: A motion was made by Ringlee to approve the August 19, 2025 Story County Housing Trust Board meeting agenda. Seconded by Schlueter.

MOTION CARRIED

3. Approval of July 15, 2025 Meeting Minutes:

MOTION: A motion was made by Henry to approve the July 15, 2025 SCHT board meeting minutes. Seconded by Schlueter.

MOTION CARRIED

4. July Bank Reconciliation:

Bunker reported on the transaction activity. \$82,957.35 was in the Story County Housing Trust money market account at the end of July. Discussion ensued. No action taken.

5. Project Funding Status Report:

Young reported on the status of funding and drawdowns from grantees and the ARPA funded projects. Discussion ensued. No action taken.

6. Accept the Resignation of Greg Pklapp:

Young reported that Greg Pklapp resigned due to a change in the geography he represents. Discussion ensued.

MOTION: A motion was made by Ringlee to accept the resignation of Greg Pklapp. Seconded by Bunker.

MOTION CARRIED

7. Update on the Homes for Iowa Houses:

Young reported that appliances were installed at both houses and sod is complete in Nevada. The Nevada house should be on the market in a matter of days while the McCallburg house will be listed when the sod is complete. Discussion ensued. No action taken.

8. Draft Fiscal Year 2025 Annual Report:

Young reported on the draft annual report. Discussion ensued.

MOTION: A motion was made by Fevold to approve the draft with the edits noted. Seconded by Henry.

MOTION CARRIED

9. Staff Updates:

Young reported that the SCHT had received a thank you from one of the recipients of the first-time homebuyer grants. Young also noted that Lowe's does not take cashiers' checks and that the board may want to consider setting up an account with Lowe's. Discussion ensued. No action taken.

10. Board Member Updates:

Schlueter asked about eligibility of a household who received funds more than 5 years ago. Beatty asked about contractors for owner-occupied repair programs. Discussion ensued. No action taken.

11. Next Meeting Date:

Board Meeting – September 16, 2025 at 2 p.m.

12. Adjournment:

Chair Faisal declared the meeting adjourned at 2:52.