

MEETING MINUTES
Story County Housing Trust
BOARD MEETING
Tuesday, January 21, 2025 | 2:00 p.m.
Hybrid Meeting

Board Members Present:

Latifah Faisal | Chair
Craig Henry | Vice Chair
Nancy Beatty | Board Member
Elizabeth Gindt | Board Member
Hope Metheny | Board Member
Lauris Olson | Board Member
Greg Piklapp | Board Member
Greg Schlueter | Board Member

Board Members Absent:

Steve Ringlee | Secretary
Erik Bunker | Treasurer
Amber Corrieri | Board Member
Matt Flummerfelt | Board Member

Others Present:

Andrew Collings | Mid-Iowa Planning Alliance
Crystal Davis | Story County
Leanne Harter | Story County
Andrea Wagner | Story County
Lucas Young | Mid-Iowa Planning Alliance

1. Call to Order:

Chair Faisal called the Tuesday, January 21, 2025 meeting to order at 2:01 p.m. A quorum was present.

2. Approval of Agenda:

MOTION: A motion was made by Beatty to approve the January 21, 2025 Story County Housing Trust Board meeting agenda. Seconded by Piklapp.

MOTION CARRIED

3. Approval of December 17, 2024 Meeting Minutes:

MOTION: A motion was made by Olson to approve the December 17, 2024 SCHT board meeting minutes. Seconded by Beatty.

MOTION CARRIED

4. December Bank Reconciliation:

Young reported on the transaction activity. \$49,723.60 was in the Story County Housing Trust money market account at the end of December. No action taken.

5. Project Funding Status Report:

Young reported on the status of funding and drawdowns from grantees and the ARPA funded projects. Discussion ensued. No action taken.

6. Invoice from MIPA for Administration:

Young reported on the MIPA invoice for the period August through December 2024. Discussion ensued.

MOTION: A motion was made by Henry to approve payment in the amount of \$14,578.75. Seconded by Beatty. Abstention by Piklapp.

MOTION CARRIED

7. Contract with IFA for 2025 Grant:

Young reported that the IFA contract would soon be distributed to the chair for signature. Discussion ensued.

MOTION: A motion was made by Olson to approve the contract and direct the chair to sign the agreement. Seconded by Henry.

MOTION CARRIED

8. Authorization for Alternate IFA Signatories:

Young reported that a signature is needed for claims and reporting with IFA. For ease of submittal, the board has given staff permission in the past to process IFA paperwork. Discussion ensued.

MOTION: A motion was made by Olson to approve Andrew Collings and Lucas Young as alternate signatories. Seconded by Piklapp.

MOTION CARRIED

9. Award Funding for 2025 Projects:

Young reported on the application process and provided an overview of the 9 applications submitted for a total of \$733,500. A committee of Corrieri, Faisal, and Ringlee made a recommendation to fund 5 applications totaling \$350,000. Discussion ensued.

MOTION: A motion was made by Metheny to approve the recommendation as presented. Seconded by Beatty. Abstentions by Henry, Olson, and Schlueter.

MOTION CARRIED

10. Story County Manufactured Housing Repair Program:

Young reported on the County's development of a manufactured housing repair pilot program. Andrea Wagner with Story County provided an overview of the application and proposed funding. Discussion ensued.

MOTION: A motion was made by Schlueter to approve acceptance of funds and implementation of the program. Seconded by Henry. Abstention by Faisal.

MOTION CARRIED

11. Staff Updates:

None.

12. Board Member Updates:

None.

13. Next Meeting Date:

Board Meeting – February 18, 2025 at 2 p.m.

14. Adjournment:

Chair Faisal declared the meeting adjourned at 3:13.