

MEETING MINUTES  
Story County Housing Trust  
BOARD MEETING  
Tuesday, December 17, 2024 | 2:00 p.m.  
Hybrid Meeting

**Board Members Present:**

Latifah Faisal | Chair  
Craig Henry | Vice Chair  
Steve Ringlee | Secretary  
Erik Bunker | Treasurer  
Nancy Beatty | Board Member  
Matt Flummerfelt | Board Member  
Elizabeth Gindt | Board Member  
Hope Metheny | Board Member  
Lauris Olson | Board Member  
Greg Schluter | Board Member

**Board Members Absent:**

Amber Corrieri | Board Member  
Greg Piklapp | Board Member

**Others Present:**

Andrew Collings | Mid-Iowa Planning Alliance  
Crystal Davis | Story County  
Leanne Harter | Story County  
Lucas Young | Mid-Iowa Planning Alliance

**1. Call to Order:**

Chair Faisal called the Tuesday, December 17, 2024 meeting to order at 2:02 p.m. A quorum was present.

**2. Approval of Agenda:**

MOTION: A motion was made by Schluter to approve the December 17, 2024 Story County Housing Trust Board meeting agenda. Seconded by Henry.  
MOTION CARRIED

**3. Approval of November 19, 2024 Meeting Minutes:**

MOTION: A motion was made by Schluter to approve the November 19, 2024 SCHT board meeting minutes. Seconded by Beatty.  
MOTION CARRIED

**4. November Bank Reconciliation:**

Bunker reported on the transaction activity. \$63,095.60 was in the Story County Housing Trust money market account at the end of November. No action taken.

**5. Project Funding Status Report:**

Young reported on the status of funding and drawdowns from grantees and the ARPA funded projects. Discussion ensued. No action taken.

**6. Contract Extension for Grantees:**

Young reported that the county and cities will begin to plan their budgets for Fiscal Year 2026 over the next couple of months and the SCHT needs to send out local match requests. Young presented the same suggestions that were discussed last month. Discussion ensued.

MOTION: A motion was made by Beatty to grant 3 month extensions to YSS, Home Allies, The Salvation Army, and TUM and a 6 month extension to the City of Nevada. Seconded by Schluter. Abstentions by Henry, Metheny, and Olson.  
MOTION CARRIED

**7. First-time Homebuyer Program:**

Young reported on the success of the first-time homebuyer program and sought guidance on the future of the program. Discussion ensued.

MOTION: A motion was made by Olson to dedicate \$50,000 to the program and directed staff to seek matching funds from lenders and other interested parties. Seconded by Ringlee.

MOTION CARRIED

**8. Staff Updates:**

Young reported on the 2025 funding award from the Iowa Finance Authority, final drawdown of the 2023 funding award, and a recent Statewide Homelessness Needs Assessment.

**9. Board Member Updates:**

Faisal noted that Story County had allocated funds to a pilot program for specific repairs to manufactured homes in parks located in unincorporated Story County. Potential action on assistance with implementation by the SCHT will be discussed next month.

**10. Next Meeting Date:**

Board Meeting – January 21, 2024 at 2 p.m.

**11. Adjournment:**

MOTION: A motion was made by Schlueter to adjourn the meeting at 2:37 p.m. Seconded by Henry.

MOTION CARRIED