

**MEETING MINUTES**  
**Story County Housing Trust**  
**BOARD MEETING – ANNUAL MEETING**  
**Tuesday, September 17, 2024 | 2:00 p.m.**  
**Hybrid Meeting**

**Board Members Present:**

Amber Corrieri | Chair  
Craig Henry | Vice Chair  
Steve Ringlee | Secretary  
Erik Bunker | Treasurer  
Nancy Beatty | Board Member  
Latifah Faisal | Board Member  
Elizabeth Gindt | Board Member  
Hope Metheny | Board Member  
Greg Piklapp | Board Member  
Greg Schlueter | Board Member

**Board Members Absent:**

Matt Flummerfelt | Board Member  
Lauris Olson | Board Member

**Others Present:**

Andrew Collings, Mid-Iowa Planning Alliance  
Leanne Harter, Story County  
Lucas Young, Mid-Iowa Planning Alliance

**1. Call to Order:**

Chair Corrieri called the Tuesday, September 17, 2024 meeting to order at 2:05 p.m. A quorum was present.

**2. Approval of Agenda:**

MOTION: A motion was made by Ringlee to approve the September 17, 2024 Story County Housing Trust Board meeting agenda. Seconded by Henry.

MOTION CARRIED

**3. Approval of August 20, 2024 Meeting Minutes:**

MOTION: A motion was made by Ringlee to approve the August 20, 2024 SCHT board meeting minutes. Seconded by Beatty.

MOTION CARRIED

**4. Election of Board Members:**

Young reported that as part of the annual meeting the board will need to elect board members to fill the seats expiring 9/24.

MOTION: A motion was made by Beatty to approve the slate of Henry, Ringlee, Faisal, and Piklapp for a 3-year terms expiring in 2027. Seconded by Schlueter.

MOTION CARRIED

**5. Election of Officers:**

Young reported that as part of the annual meeting the board will need to elect officers for the next year. Discussion ensued.

MOTION: A motion was made by Corrieri to approve the slate of Faisal, Chair; Henry, Vice-Chair; Ringlee, Secretary; and Bunker, Treasurer. Seconded by Metheny.

MOTION CARRIED

**6. Conflict of Interest Certification:**

Young reported that conflict of interest statements should be updated each year. Forms were dispersed. No action taken.

**7. Public Hearing on 2024 Housing Assistance Plan (HAP):**

MOTION: A motion was made by Ringlee to open the public hearing. Seconded by Henry.

MOTION CARRIED

Chair Corrieri opened the Public Hearing at 2:11 pm. Young reported on the 2025 HAP preparation and IFA application process. Staff noted that the document was updated with current statistics, but the remainder of the document was generally unchanged. No public comments were received by staff and no members of the public were present. Chair Corrieri closed the Public Hearing at 2:13 pm

**8. Adoption of the 2025 Housing Assistance Plan (HAP):**

Young reported the HAP needs to be approved annually as part of the IFA application process.

MOTION: A motion was made by Ringlee to approve the 2025 HAP as presented. Seconded by Henry.

MOTION CARRIED

**9. 2025 IFA Funding Application:**

Young reported on the annual IFA application requesting \$382,074 from the state with 25% local match of \$95,519.

MOTION: A motion was made by Henry to approve the submission of the 2025 application. Seconded by Schlueter.

MOTION CARRIED

**10. August Bank Statement:**

Bunker reported on the August Bank Statement. \$111,138.47 was in the Story County Housing Trust money market account at the end of August. No action taken.

**11. Project Funding Status Report:**

Young reported on the status of funding and drawdowns from grantees and the ARPA funded projects. Discussion ensued. No action taken.

**12. Request from The Salvation Army:**

Young reported on a request from The Salvation Army for reallocation of \$15,472.80 in funding previously awarded to Good Neighbor Emergency Assistance (GNEA) as part of the joint request in July for 228/232 Welch Ave. GNEA has processed its waiting list and does not see a need for the funding, However, The Salvation Army still has a handful of households it is trying to assist from 228/232 Welch. Discussion ensued.

MOTION: A motion was made by Ringlee to reallocate \$15,472.80 in funding to The Salvation Army. Seconded by Schlueter.

MOTION CARRIED

**13. Staff Updates:**

Young noted that Board Member Metheny was recently honored with the Mark Sertterh Friend of Housing Award at the 2024 Housing Iowa Conference.

**14. Board Member Updates:**

Faisal noted that Gilbert will be paying the requested amounts for FY24 and FY25 local match.

**15. Next Meeting Date:**

Board Meeting – October 15, 2023 at 2 p.m.

**16. Adjournment:**

MOTION: A motion was made by Henry to adjourn the September 19, 2023 SCHAT board meeting at 2:32. Seconded by Ringlee.

MOTION CARRIED