

MEETING MINUTES
Story County Housing Trust
BOARD MEETING
Tuesday, March 19, 2024 | 2:00 p.m.
Hybrid Meeting

Board Members Present:

Craig Henry | Vice Chair
Steve Ringlee | Secretary
Nancy Beatty | Board Member
Latifah Faisal | Board Member
Matt Flummerfelt | Board Member
Elizabeth Gindt | Board Member
Hope Metheny | Board Member
Lauris Olson | Board Member
Greg Piklapp | Board Member

Board Members Absent:

Amber Corrieri | Chair
Erik Bunker | Treasurer
Greg Schlueter | Board Member

Others Present:

Andrew Collings, Mid-Iowa Planning Alliance
Lucas Young, Mid-Iowa Planning Alliance

1. Call to Order:

Vice Chair Henry called the Tuesday, March 19, 2024 meeting to order at 2:01 p.m. A quorum was present.

2. Approval of Agenda:

MOTION: A motion was made by Ringlee to approve the February 20, 2024 Story County Housing Trust Board meeting agenda. Seconded by Faisal.

MOTION CARRIED

3. Approval of February 20, 2024 Meeting Minutes:

Olson noted that her no vote was not recorded in item 12.

MOTION: A motion was made by Ringlee to approve the February 20, 2024 SCHAT board meeting minutes with the correction. Seconded by Beatty.

MOTION CARRIED

4. February Bank Statement:

Young reported on the February Bank Statement. The SCHAT money market account had a balance of \$162,091.18 at the end of February. No action taken.

5. Grantee Funding Status Report:

Young reported on the status of funding and drawdowns from grantees. Discussion ensued. No action taken.

6. Amendments to ARPA Grant Agreement #32 with Story County:

Young reported on proposed amendments to the agreement with Story County for the ARPA funding. Amendment 2 further defines when funding must be obligated and spent. Amendment 3 changed verbiage in the text of the document to align with the changes made to the budget in amendment number 1. Discussion ensued.

MOTION: A motion was made by Ringlee to approve amendments No. 2 and No. 3 to ARPA agreement between the SCHAT and Story County. Seconded by Olson.
Abstention by Faisal.

MOTION CARRIED

7. First-time Homebuyer Program Guidelines Outline:

Young reported that there is \$50,000 available to provide ten \$5,000 grants to first-time homebuyers. Young presented an outline for the proposed program. Discussion ensued.

MOTION: A motion was made by Metheny to approve program guidelines with the changes as discussed. Seconded by Ringlee. No by Olson.

MOTION CARRIED

8. Award Contracts for McCallsburg Homes for Iowa (HFI) Projects:

Young reported that the contract for McCallsburg needs to be awarded to the low bidder. The low bid was submitted by Hetzler and Rhodes Concrete Construction. Discussion ensued.

MOTION: A motion was made by Ringlee to award a contract to Hetzler and Rhodes Concrete Construction for the McCallsburg project. Seconded by Olson.
Abstention by Faisal.

MOTION CARRIED

9. Staff Updates:

Young noted that the Nevada HFI project was moving forward with tree removal and the building permit had been secured. Young and Collings provided a brief update on the MIPA transition away from the DMAMPO.

10. Board Member Updates:

Olson provided an update on Home Allies and noted that there were upcoming public forums in Ames related to federal funds.

11. Next Meeting Date:

Board Meeting – April 16, 2024 at 2 p.m.

12. Adjournment:

MOTION: A motion was made by Olson to adjourn the SCHAT Board Meeting at 3:12 p.m.
Seconded by Ringlee.

MOTION CARRIED