



May 8, 2023

To: Amber Corrieri, Board Chair

The Mid-Iowa Planning Alliance for Community Development (MIPA) hereby responds to the Request for Proposals to provide administrative services to the Story County Housing Trust (SCHT). MIPA is happy to respond and requests the SCHT consider MIPA in the selection of an administrator. MIPA staff is very familiar with the SCHT and its operations and would like to help the SCHT administer the funds provided by the Story County Board of Supervisors via the American Rescue Plan Act (ARPA).

Experience with similar federal funding and grant administrative services provided:

MIPA employs state-certified grant administrators and has administered state and federal grant programs. The Iowa Certified Grant Administrator (CGA) accreditation is provided by the state as part of the Community Development Block Grant (CDBG) program. Though the CDBG program is different from ARPA funding, parallels exist across federal funding and the CGA accreditation will be a benefit to the SCHT.

Staff have been actively involved with implementation and administration of numerous state and federal programs. Specifically on the federal level, staff have overseen CDBG programs including water/sewer, housing rehabilitation, and downtown revitalization. On the state level, staff have been actively involved with the administration of the Iowa Finance Authority sponsored local housing trust fund program for the SCHT and the Central Iowa housing Trust Fund.

Organizational capacity to complete all necessary activities:

As of today, staff is prepared to begin the work necessary to move the SCHT American Rescue Plan Act funded projects forward. MIPA is excited to work with the board to develop efforts to help residents of Story County with down payment assistance and recruitment and retention. Additionally, staff is ready to begin a Homes for Iowa house. In a previous role MIPA staff member, Lucas Young, worked for a private company to oversee the placement of modular homes from start to finish. His time in the home building business will be invaluable during the construction of the Homes for Iowa house. MIPA is excited to be part of the continued growth in affordable housing within Story County.

Reference for MIPA:

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Thank you for your consideration.