

Email to 2021 Rental and Shelter Grantees:

Good morning

I am reaching out to you on behalf of the Story County Housing Trust (SCHT). Your organization entered into a contract with the SCHT that will be expiring soon. The SCHT Board would like a detailed update on the status of your project. The intent of this update is to provide information about your project and any outstanding concerns regarding the completion and final expenditures.

Please provide the following:

- A written update in a page or less.
- Include details about any pending bills or expenses.
- Include details about any committed funds.
- Include details about barriers that have prevented your organization from spending the funds.
- If you wish to extend your contract, please include a proposed plan with milestones and an expected completion date.

The information provided in the update will guide the SCHT board in the decision-making process regarding any extensions or future awards. Please provide as much information as you find relevant. Please return the information to lyoung@dmampo.org before **May 10, 2023**.

The SCHT thanks you for your efforts and appreciates the work you do in Story County to improve affordable housing. If you have questions, please let me know.

Best Regards,
Lucas