

MEETING MINUTES
Story County Housing Trust
BOARD MEETING
Tuesday, April 18, 2023 | 2:00 p.m.
Hybrid Meeting

Board Members Present:

Craig Henry | Vice Chair
Steve Ringlee | Secretary
Nancy Beatty | Board Member
Latifah Faisal | Board Member
Elizabeth Gindt | Board Member
Hope Metheny | Board Member
Lauris Olson | Board Member
Greg Schlueter | Board Member

Board Members Absent:

Amber Corrieri | Chair
Erik Bunker | Treasurer
Marc Olson | Board Member
Greg Piklapp | Board Member

Others Present:

Andrew Collings, Des Moines Area MPO
Lucas Young, Des Moines Area MPO
Leanne Harter, Story County

1. Call to Order:

Vice Chair Henry called the Tuesday, April 18, 2023 meeting to order at 2:03 p.m. A quorum was present.

2. Approval of Agenda:

MOTION: A motion was made by Ringlee to approve the April 18, 2023 Story County Housing Trust Board meeting agenda. Seconded by Schlueter.

MOTION CARRIED

3. Approval of March 21, 2023 Meeting Minutes:

MOTION: A motion was made by L. Olson to approve the March 21, 2023 SCHAT board meeting minutes with a change to the month listed in the heading. Seconded by Beatty.

MOTION CARRIED

4. March Bank Statement:

Young and Collings reported on the February Bank Statement. \$113,542.94 was in the Story County Housing Trust account at the end of March. Two donations from local banks had been deposited in March. No action taken.

5. Grantee Funding Status Report:

Young reported on the status of funding and drawdowns from grantees. Discussion ensued. No action taken.

6. Follow-up on Story County ASSET RFP:

Young noted that the agenda item was a placeholder in the event action was needed. The RFP was released April 17th and responses will be due June 2nd. Discussion ensued. No action taken.

7. ARPA Administration RFP:

Young and Collings reported that the ARPA dollars require procurement for administrative services. A draft RFP has been prepared. Discussion ensued.

MOTION: A motion was made by Ringlee to approve the proposed RFP and solicit an administrator for the ARPA funded projects. Seconded by Henry.

MOTION CARRIED

8. Homes for Iowa House:

Young and Collings reported on the status of the Homes for Iowa house funded via the ARPA funding from Story County. Slots for 2023 were filled last year and slots for 2024 are filling up. To ensure a slot is secured for the SCHAT, a \$1,500 deposit needs to be made. Discussion ensued.

MOTION: A motion was made by L. Olson to approve placing a \$1,500 deposit to hold a production slot for a Homes for Iowa house. Seconded by Metheny.

MOTION CARRIED

9. Iowa Homeowner Assistance Fund Home Repair Pilot Program RFP:

Young and Collings reported on a new program being made available by IFA. IFA is seeking countywide OOR administrators to perform inspections, solicit bids, and ensure work is performed. Homeowners will be solicited and approved by IFA via a third-party. The SCHAT is a logical respondent to the RFP because of the existing network of OOR program administrators. Discussion ensued.

MOTION: A motion was made by Schlueter to instruct staff to respond to the Iowa Homeowner Assistance Fund Home Repair Pilot Program RFP. Seconded by Beatty.

MOTION CARRIED

10. OOR Discussion:

Craig Henry presented on the high demand for OOR assistance in Story County. TUM is out of funding and still has applicants who need help. He noted that he has turned away applicants who qualify but do not have a critical need. Discussion ensued. No action taken.

11. Questions for Staff:

Metheny asked about the other ARPA funded programs. Young and Collings indicated that the changes to administration organizations have complicated this issue. The intent is to move forward on those once a successful respondent is identified via the ARPA RFP.

12. Other Business:

None.

13. Next Meeting Date

Board Meeting – May 16, 2023 at 2p.m.

14. Adjournment

Vice Chair Henry declared the meeting adjourned at 3:07 p.m.