

**MEETING MINUTES**  
**Story County Housing Trust**  
**BOARD MEETING**  
**Tuesday, November 15, 2022 | 2:00 p.m.**  
**Hybrid Meeting**

**Board Members Present:**

Craig Henry | Vice Chair  
Steve Ringlee | Secretary  
Nancy Beatty | Board Member  
Latifah Faisal | Board Member  
Hope Metheny | Board Member  
Lauris Olson | Board Member  
Greg Schlueter | Board Member

**Others Present:**

Andrew Collings, Des Moines Area MPO  
Elizabeth Gindt, Nevada Community Schools  
Gunnar Olson, Des Moines Area MPO  
Lucas Young, Des Moines Area MPO

**Board Members Absent:**

Amber Corrieri | Chair  
Erik Bunker | Treasurer  
Marc Olson | Board Member  
Greg Piklapp | Board Member

**1. Call to Order:**

Vice Chair Henry called the Tuesday, November 15, 2022 meeting to order at 2:02 p.m. A quorum was present.

**2. Approval of Agenda:**

**MOTION:** A motion was made by Ringlee to approve the November 15, 2022 Story County Housing Trust Board meeting agenda. Seconded by Schlueter.

**MOTION CARRIED**

**3. Approval of October 18, 2022 Meeting Minutes:**

**MOTION:** A motion was made by L. Olson to approve the October 18, 2022 SCHT board meeting minutes. Seconded by Schlueter. Abstention by Ringlee.

**MOTION CARRIED**

**4. October Bank Statement:**

Collings reported on the October Bank Statement. \$101,755.17 was in the Story County Housing Trust account at the end of October. No action taken.

**5. 2022 Special Funds NOFA Responses:**

Collings provided details on the 4 NOFA responses that were received for the unused funds. Staff recommended awarding \$15,000 to Collins, Gilbert, and Maxwell and award \$27,000 to TUM Hands Serving Others.

**MOTION:** A motion was made by Ringlee to approve awards as recommended by staff. Seconded by Schlueter. Abstention by Henry.

**MOTION CARRIED**

6. New Board Member:

Collings reported that there has been interest in the open board seat. Elizabeth Gindt had offered to serve.

MOTION: A motion was made by Ringlee to approve Elizabeth Gindt. Seconded by Schlueter.

MOTION CARRIED

7. Administrative Agreement Amendment – ARPA:

Collings reported that the ARPA contract with the county was now fully executed. Since that contract was in place, the existing agreement between the Des Moines Area MPO and the SCHAT needed to be modified to incorporate and define the scope of services relating to the ARPA contract. Collings presented the amendment to the contract for professional services dated February 11, 2022.

MOTION: A motion was made by Metheny to approve the amendment to the administrative agreement with the Des Moines Area MPO. Seconded by Ringlee.

MOTION CARRIED

8. OOR Guidelines for Grantees:

Collings and Young presented on the changes to the guidelines for OOR programs. Discussion ensued.

MOTION: A motion was made by Schlueter to approve the guidelines with changes as discussed. Seconded by L. Olson.

MOTION CARRIED

9. Questions for Staff:

L. Olson asked for an update on the Ames OOR proposal.

L. Olson asked for an update on the Nevada hotel conversion project.

10. Other Business:

Staff reported on the status of Ames OOR proposal, Nevada hotel conversion project, and website update.

Staff reported that the next meeting should be the week of Christmas but indicated that may be problematic. If there needs to be a meeting in December, staff will reach out for alternative dates.

Metheny reported that January 25, 2023 will be the annual *point in time* assessment to count the homeless population in Story County. Those wishing to help should contact her.

11. Next Meeting Date

Board Meeting - TBD.

12. Adjournment

MOTION: A motion was made by Schlueter to adjourn the SCHAT Board meeting at 3:06 p.m. Seconded by L. Olson.

MOTION CARRIED