



Story County Housing Trust

**STORY COUNTY HOUSING TRUST
BOARD OF DIRECTORS**

**November 15, 2022
2:00 p.m.**

**Hybrid Meeting
In Person Location: Ames Chamber of Commerce
304 Main Street
Ames, Iowa 50010**

Board Meeting

- 1. Call to Order
 - 1.1 Approve Agenda*..... Page 1
 - 1.2 Approve October 2022 Board Meeting Minutes* Page 2
- 2. Financial Report
 - 2.1 October Bank Statement Page 3
- 3. Administrative Items
 - 3.1 2022 Special Funds OOR NOFA Applications*..... Page 4
 - 3.2 New Board Members * Page 5
 - 3.3 Contract amendment - ARPA* Page 6
 - 3.4 OOR Guidelines for Grantees* Page 7
- 4. Questions for Staff
- 5. Other Business
- 6. Adjournment

Action Item *

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/503736957>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

Access Code: 503-736-957

Next meeting: December 20, 2022 at 2:00 p.m.



November 2022
Item No. 1.2

ISSUE: Approval of Meeting Minutes

VOTE: Approve the minutes of the October 18, 2022, SCHT Board Meeting.

BACKGROUND:

[Click here for a copy of the October 18, 2022 SCHT Board Meeting Minutes.](#)

RECOMMENDATION:

Approve the minutes of the October 18, 2022 SCHT Board Meeting.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.



November 2022
Item No. 2.1

ISSUE: October Bank Statement

REPORT: Review the October Bank Statement.

BACKGROUND:

[Click here for a copy of the October 2022 Bank Statement.](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.



November 2022
Item No. 3.1

ISSUE: 2022 Special Funds OOR NOFA Applications

REPORT & VOTE: Award funding based on the NOFA responses.

BACKGROUND:

The SCHT Board approved a Notice of Funding Availability (NOFA) at the October board meeting which was subsequently disseminated throughout Story County. Applications were due on November 8 and staff received four submittals. A spreadsheet was created to summarize and link to the applications and to provide a recommendation from staff on the distribution of funding.

[Click here for a copy of the applications summary sheet.](#)

The SCHT received applications totaling \$170,000 with approximately \$72,000 available for funding from leftover OOR funding.

RECOMMENDATION:

Approve recommendations made on awarding funding for OOR supplemental grant applications.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.



November 2022
Item No. 3.2

ISSUE: New Board Member

REPORT and VOTE: Approve new board member for fill vacant seat.

BACKGROUND:

After last month's board appointments there is currently one vacant seat left to be filled. The following is a potential candidate who has expressed an interest in being a member of the Board.

- Elizabeth Gindt – Nevada Community School District

RECOMMENDATION:

Approve board appointment as appropriate.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.



November 2022
Item No. 3.3

ISSUE: Contract Amendment - ARPA

REPORT and VOTE: SCHT Administration Contract Amendment.

BACKGROUND:

Staff is proposing a new contract amendment to the SCHT Administrative Contract to incorporate the ARPA funding from Story County. The amendment will allow staff to complete the work necessary for the ARPA funded activities and draw administrative funding as needed.

[Click here for a copy of the current SCHT Administration Contract](#)

[Click here for a copy of the proposed Administration Contract Amendment](#)

RECOMMENDATION:

Approve the proposed Story County Administrative Contract Amendment.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.



November 2022
Item No. 3.4

ISSUE: OOR Guidelines for Grantees

REPORT and VOTE: OOR Guidance for grantees.

BACKGROUND:

In September, the Board revised the limits for the OOR programs. As part of that discussion the Board requested that staff develop additional program guidance for OOR grantees. Last month the Board reviewed the proposed guidelines and asked for additional clarification and prioritization.

Staff has revised the guidelines and added more detail.

[Click here for a copy of the revised OOR guidelines.](#)

RECOMMENDATION:

Approve new OOR guidelines.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.