

MEETING MINUTES
Story County Housing Trust
BOARD MEETING
Tuesday, July 19, 2022 | 2:00 p.m.
Hybrid Meeting

Board Members Present:

Sheryl Phipps | Board Member
Hope Metheny | Board Member
Greg Schlueter | Board Member
Latifah Faisal | Board Member
Lauris Olson | Board Member

Others Present:

Andrew Collings, Des Moines Area MPO
Lucas Young, Des Moines Area MPO
Andre LaFontant, Des Moines Area MPO

Board Members Absent:

Amber Corrieri | Chair
Brenda Dryer | Vice Chair
Steve Ringlee | Secretary
Erik Bunker | Treasurer
Craig Henry | Board Member
Marc Olson | Board Member

1. Call to Order:

Andrew Collings called the Tuesday July 19, 2022 meeting to order at 2:20 p.m. A quorum was not present.

2. Approval of Agenda:

MOTION: A motion was made by L. Olson to approve the July 19, 2022 Story County Housing Trust Board meeting agenda. Seconded by Schlueter.

MOTION CARRIED

3. Approval of June 21, 2022 Meeting Minutes:

MOTION: A motion was made by Schlueter to approve the June 21, 2022 meeting minutes for the Story County Housing Trust Board meeting. Seconded by Phipps.

MOTION CARRIED

4. June Bank Statement:

Collings reported on the June Bank Statement. \$110,310.39 was in the Story County Housing Trust account at the end of June. No action taken.

5. Grantee Funding Status Report:

Collings provided a general report on grantee funding status. No action taken.

6. Fundraising Update:

Collings reported on fundraising efforts. No action taken.

7. FY 2021 Audit and Form 990 Invoice:

Collings reported on the invoice from Schnurr & Company for the FY2021 audit and filing of FY 2021 Form 990. Collings recommended approval.

MOTION: A motion was made by Schlueter to approve payment of invoice 2125 to Schnurr & Company for the FY2021 audit and filing of FY 2021 Form 990. Seconded by L. Olson.

MOTION CARRIED

8. Story County ARPA Contract:

Collings presented the ARPA contract from Story County. Collings recommended approval.

MOTION: A motion was made by Schlueter to table action on the APRA contract until August. Seconded by L. Olson.

MOTION CARRIED

9. TUM OOR Project Request:

Collings presented on a request from TUM to exceed program limits. Discussion ensued on potential options and what precedent is created by allowing exceptions.

MOTION: A motion was made by Schlueter to table action on the TUM OOR Project Request until August. Seconded by Metheny.

MOTION CARRIED

10. Lot RFP Response:

Collings presented that there were no responses to the lot RFP. Discussion ensued on potential options and how to proceed.

MOTION: A motion was made by Faisal to table action on the lot RFP until August. Seconded by Phipps.

MOTION CARRIED

11. CY 2023 State Housing Trust Fund Award:

Collings reported on the upcoming CY 2023 State Housing Trust Fund Award. The SCHAT will be eligible to receive up to \$347,919 in HTF grant dollars. This is a 28% increase from CY 2022. Local match required will be \$73,063. No action taken.

12. Questions for Staff:

None.

13. Other Business:

L. Olson provided an update on the Home Allies project. Home Allies is working on fundraising and working with the property owner to negotiate purchase price.

Collings has talked with a homeowner about joining the board. Collings will invite her to attend next month's meeting.

Collings reminded the board that 2020 grant subrecipient agreements come due in August. Collings told the board to expect an agenda item in August to discuss how to move forward.

Faisal expressed concern related to her involvement with discussions about the ARPA contract. Faisal indicated that she was not involved in today's discussion and will not be involved in future discussions about the ARPA contract to ensure there is no conflict of interest. L. Olson agreed that abstention was appropriate.

14. Next Meeting Date

August 16, 2022 at 2:00 p.m. Hybrid meeting.

15. Adjournment

Collings declared the SCHAT Board meeting adjourned at 3:14 p.m.