

**MEETING MINUTES**  
**Story County Housing Trust**  
**BOARD MEETING**  
**Tuesday, February 15, 2022 | 2:00 p.m.**  
**Hybrid Meeting**

**Board Members Present:**

Brenda Dryer | Vice Chair  
Steve Ringlee | Secretary  
Erik Bunker | Treasurer  
Sheryl Phipps | Board Member  
Lauris Olson | Board Member  
Hope Metheny | Board Member  
Greg Schlueter | Board Member  
Craig Henry | Board Member

**Board Members Absent:**

Amber Corrieri | Chair  
Latifah Faisal | Board Member  
Marc Olson | Board Member

**Others Present:**

Andrew Collings, Des Moines Area MPO  
Andre LaFontant, Des Moines Area MPO  
Jessica Martin, Alternatives Arrest Diversion Program  
Shelby Gibson, Alternatives Arrest Diversion Programs

**1. Call to Order:**

Vice Chair Brenda Dryer called the Tuesday February 15, 2022 meeting to order at 2:01 p.m. A quorum was present.

**2. Approval of Agenda:**

**MOTION:** A motion was made by Henry to approve the February 15, 2022 Story County Housing Trust Board meeting agenda. Seconded by Schlueter.

**MOTION CARRIED**

**3. Approval of January 18, 2022 Meeting:**

**MOTION:** A motion was made by Olson to approve the January 18, 2022 meeting minutes for the Story County Housing Trust Board meeting. Seconded by Phipps.

**MOTION CARRIED**

**4. Presentation on the Story County Alternatives Pre/Post Arrest Diversion Program:**

Martin and Gibson provided a PowerPoint presentation. Metheny provided additional information on the presented information and Olson provided further context. Discussion ensued.

5. January Bank Statement:

Collings reported on the January Bank Statement.

6. Grantee Funding Status Report:

Collings provided a general report of the status of grantee funding. Olson made a clarification concerning Home Allies. Dryer commented on Owner-Occupied grantee status. Discussion ensued.

7. Emergency Repair Program Proposal:

Henry opened discussion concerning a mobile home client that exemplified the need for an Emergency Repair Program. Dryer made a recommendation for a portion of owner-occupied grants (\$10,000) to be set aside for the Emergency Program. Discussion ensued. Methany called for defining what “emergency” is as it pertains to use of funding. Additional documentation will be provided at the next meeting.

8. SCHT Administration Contract:

Collings recapped the proposed administration contract changes that were presented at the previous meeting.

MOTION: A motion was made by Ringlee to approve the MPO contract. Seconded by Methany.

MOTION CARRIED

9. 2022 OOR Grant Application NOFA:

Collings provided an overview of the proposed OOR Grant Application NOVA.

MOTION: A motion was made by Ringlee to approve the 2022 OOR NOFA and application. Seconded by Schlueter.

MOTION CARRIED

10. Single Family Lot RFP:

Collings reported on Story County Housing Trust Buildable Lot RFP. Discussion ensued.

MOTION: A motion was made by Olson to approve the 2022 OOR NOFA and application. Seconded by Phipps.

MOTION CARRIED

11. New Rental Development Opportunity in Nevada:

Dryer discussed the development of a new rental property in Nevada. Olson commented on the procedure for submittals. Discussion ensued.

MOTION: A motion was made by Ringlee to open an RFP. Seconded by Henry.

MOTION CARRIED

12. Questions for Staff:

Henry provided information on communication with Hamilton County regarding the SCHAT.

13. Other Business:

None.

14. Next Meeting Date

February 16, 2022 at 2:00 p.m. Hybrid meeting.

15. Adjournment

MOTION: A motion was made by Dryer to adjourn the SCHAT Board meeting at 3:27 p.m.  
Henry seconded.

MOTION CARRIED