



Story County Housing Trust

**STORY COUNTY HOUSING TRUST
BOARD OF DIRECTORS**

**March 15, 2022
2:00 p.m.**

**Hybrid Meeting
In Person Location: Ames Chamber of Commerce
304 Main Street
Ames, Iowa 50010**

Board Meeting

1. Call to Order
 - 1.1 Approve Agenda*..... Page 1
 - 1.2 Approve February 2022 Board Meetings minutes* Page 2
2. Financial Report
 - 2.1 February Bank Statement..... Page 3
 - 2.2 Local Match Status Report Page 4
3. Administrative Items
 - 3.1 2021 SCHT Administration Invoice* Page 5
 - 3.2 SCHT CY 2020 IFA Drawdown Request #2* Page 6
 - 3.3 2022 Special Project Funding Applications* Page 7
4. Questions for Staff
5. Other Business
6. Adjournment

Action Item *

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/503736957>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

Access Code: 503-736-957

Next meeting: April 19, 2022 at 2:00 p.m.



March 2022
Item No. 1.2

ISSUE: Approval of Meeting Minutes

VOTE: Approve the minutes of the February 15 and February 16, 2022, SCHT Board Meetings.

BACKGROUND:

Copies of the February 15 and February 16, 2022 Meeting Minutes will be provided prior to the meeting.

RECOMMENDATION:

Approve the minutes of the February 15 and February 16, 2022 SCHT Board Meetings.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.



March 2022
Item No. 2.1

ISSUE: February Bank Statement

REPORT: Review the February Bank Statement.

BACKGROUND:

[Click here for a copy of the February Bank Statement.](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.



March 2022
Item No. 2.2

ISSUE: Local Match Funding Status Report

REPORT: Review the Local Match Funding Status Report.

BACKGROUND:

Staff tracks the local match needs for the SCHT and records local match contributions.

[Click here for a copy of the Local Match Funding Status Report.](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.



March 2022
Item No. 3.1

ISSUE: 2021 SCHT Administration Invoice

REPORT: Report on the 2021 SCHT Administration Invoice.

BACKGROUND:

The MPO/CIHTF and the SCHT agreed on a two-year administration contract in March of 2020 for the MPO to provide administration services for CY 2020-2021. The contract was for \$40,000, with \$20,000 to be provided for each calendar year.

Below is an invoice from the CIHTF for \$20,000 for administrative services provided for calendar year 2021.

[Click here for a copy of the CY 2021 Administration Invoice.](#)

RECOMMENDATION:

Approve the CY 2021 Administration Invoice.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.



February 2022
Item No. 3.2

ISSUE: SCHT CY 2020 IFA Drawdown Request #2

REPORT: Report on the SCHT CY 2020 Drawdown Request #2.

BACKGROUND:

The SCHT periodically submits drawdown requests to the Iowa Finance Authority for open grant contracts. After this drawdown request is processed, the grant will have had 55% of available funding drawn/spent for the CY 2020 IFA grant.

[Click here for a copy of the CY 2020 IFA Drawdown Request #2.](#)

[Click here for a summary report of the CY 2020 IFA Grant Award.](#)

RECOMMENDATION:

Approve the CY 2020 IFA Drawdown Request #2.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.



March 2022
Item No. 3.3

ISSUE: 2022 Special Project Funding Applications

REPORT: Review submitted special project funding applications and award funding.

BACKGROUND:

The SCHT Board approved a Notice of Funding Availability (NOFA) at the February board meeting which was subsequently disseminated throughout Story County. Applications were due on March 11 and staff received three submittals. A spreadsheet was created to summarize and link to the applications.

[Click here for a copy of the applications summary sheet.](#)

The SCHT received applications totaling \$43,249.44 with \$14,426.48 available for funding from recaptured IFA funding.

RECOMMENDATION:

Approve a funding application for \$14,426.48.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.