

MEETING MINUTES
Story County Housing Trust
BOARD MEETING
Tuesday, January 18, 2022 | 9:00 a.m.
Hybrid Meeting

Board Members Present:

Amber Corrieri | Chair
Brenda Dryer | Vice Chair
Steve Ringlee | Secretary
Erik Bunker | Treasurer
Latifah Faisal | Board Member
Sheryl Phipps | Board Member
Lauris Olson | Board Member
Hope Metheny | Board Member

Others Present:

Andrew Collings, Des Moines Area MPO

Board Members Absent:

Greg Schlueter | Board Member
Marc Olson | Board Member
Craig Henry | Board Member

1. Call to Order:

Chair Corrieri called the Tuesday January 18, 2022 meeting to order at 2:01 p.m. A quorum was present.

2. Approval of Agenda:

MOTION: A motion was made by Corrieri to approve the January 18, 2022 Story County Housing Trust Board meeting agenda, minus item 2 per Collings amendment and seconded by Faisal.

MOTION CARRIED

3. Approval of October (2021), December (2021), and January Supplemental Meeting:

MOTION: A motion was made by Phipps to approve the October 2021, December 2021, and January Supplemental Meeting minutes for the Story County Housing Trust Board meeting and seconded by Ringlee.

MOTION CARRIED

4. October, November, and December Bank Statements:

Bunker and Collings reported on financial statements.

5. Grantee Funding Status Report:

Collings reported on the status of funding for current SCHAT grantees.

6. Small Community Matching Funds Request Letters:

Collings reported on the small community matching funds request letter that were sent out in December.

7. Request from Story City to Use OOR Funding for Condominium Repairs:

Collings discussed a request from Story City to utilize OOR funding for Condominium repairs. Discussion ensued.

MOTION: A motion was made by Ringlee to adopt recommendation, per the agenda, with the amendment that funds are reserved for the prorated cost of units that do not meet LMI qualification and seconded by Olson.

MOTION CARRIED

8. Local Housing Trust Fund Network CY 2022 Dues:

Collings reported on Local Housing Trust Fund Network.

MOTION: A motion was made by Olson to pay the requested LHTF Network CY 2022 dues of \$600 and Faisal seconded.

MOTION CARRIED

9. Emergency Repair Program Proposal:

Collings discussed a proposed emergency repair program from Henry. Discussion ensues.

10. SCHT Administration Contract:

Collings reviewed the draft SCHT Administration Contract.

11. 2019 IFA Audit:

Collings reported on the 2019 IFA Audit closeout. Discussion ensued.

12. 2022 IFA Award Update

Collings provided an update on the status of the 2022 IFA Award.

13. 2022 OOR Grant Application Cycle

Collings provided a recommendation on the timing of the 2022 OOR Grant Application Cycle.

14. Recaptured OOR Funds

Collings reported on the recaptured OOR Funds from two project in the City of Collins.

15. Draft Housing Action Plan Discussion:

Collings discussed the Story County Housing Action Plan review process. Discussion ensued.

16. Questions for Staff:

None.

17. Other Business:

Olson reported on the Home Allies Project.

18. Next Meeting Date

February 15, 2022 at 2:00 p.m. Hybrid meeting.

19. Adjournment

MOTION: A motion was made by Ringlee to adjourn the SCHAT Board meeting at 2:35 p.m.
Olson seconded.

MOTION CARRIED